

J.E. SOCIETY'S

**SHRI KRISHNARAO ANNARAO LOKAPUR
ARTS, SCIENCE AND COMMERCE COLLEGE,
ATHANI – 591304.
DIST : BELAGAVI. KARNATAKA.**

(Accredited with 'B' grade by NAAC)

Phone: 08289 - 251003

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Website: www.kalokapurcollege.com



**The Annual Quality Assurance Report (AQAR)
2017-18**

Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution	J.E. Society's Shri. Krishnarao Annarao Lokapur Arts, Science and Commerce College, Athani.
1.2 Address Line 1	I.B. ROAD
Address Line 2	Opposite Tahashildar Residence
City/Town	ATHANI
State	KARNATAKA
Pin Code	591304
Institution e-mail address	principaljeskalatn@gmail.com
Contact Nos.	9972617671
Name of the Head of the Institution:	Prof. R.M. Devaraddi
Tel. No. with STD Code:	08289-251003
Mobile:	9972617671

Name of the IQAC
Co-ordinator:

Prof. G.M. Kulkarni

Mobile:

9448693644

IQAC e-mail address:

iqackal@gmail.com

1.3 NAAC Track ID:

KACOGN 22725

1.4 NAAC Executive Committee
No.& Date

BC(SC)/09A&A/41.1 Dated Sep 14, 2015

1.5 Website address

www.kalokapurcollege.com

Web-link of the AQAR

<http://www.kalokapurcollege.com/aqar2017-18.docx>

1.6 Accreditation Details:

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.17	2015	2020
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of
IQAC : DD/MM/YYYY

21-09-2015

1.8 AQAR for the year:

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2015-16 submitted to NAAC on 08/12/2016 (DD/MM/YYYY)
- ii. AQAR 2016-17 submitted on NAAC on 11/05/2017 (DD/MM/YYYY)
- iii. AQAR (DD/MM/YYYY)
- iv. AQAR (DD/MM/YYYY)

1.10 Institutional Status:

University	State
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Item	Yes	No
Affiliated College	Yes	
Constituent College		No
Autonomous college of UGC		No
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)		No

Type of Institution	Co-education ✓
	Urban ✓
Financial Status	Self-financing ✓

1.11 Type of Faculty/Programme

Programme	Degree
U.G.-- Arts	BA
Science	B.Sc.
Commerce	B.Com.
Management	BBA
P.G.--	M.A.(English)
	M.Com.

1.12 Name of the Affiliating University (for the Colleges)

Rani Channamma University, Belagavi.

1.13 Special status conferred by Central/ State Government UGC/CSIR/DST/DBT/ICMR etc

UGC-CPE	No
Autonomy by State/Central Govt. / University	No
University with Potential for Excellence	No
DST Star Scheme	No
UGC-CE	No
UGC-Special Assistance Programme	No
DST-FIST	No
UGC-Innovative PG programmes	No
UGC-COP Programmes	No

2. IQAC Composition and Activities

2.1	No. of Teachers	09
2.2	No. of Administrative/Technical staff	01
2.3	No. of students	02
2.4	No. of Management representatives	01
2.5	No. of Alumni	01
2.6	No. of any other stakeholder and community representatives	--
2.7	No. of Employers/ Industrialists	02
2.8	No. of other External Experts	--
2.9	Total No. Of members	16
2.10	No. of IQAC meetings held	04

2.11 No. of meetings with various stakeholders:

Stakeholders	No. Of meetings
Faculty	04
Non-Teaching Staff	02
Students	02
Alumni	01
Employers	--

2.12 Has IQAC received any funding from UGC during the year?

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Seminar/ Workshop	Nos.
International	00
National	01
State	00
Institutional Level	00

(ii) Themes : --“ Sustaining Quality in Higher Education”

2.14 Significant Activities and contributions made by IQAC

- 1) Preparation of plan of action
- 2) Awareness about National /International Conferences/Seminars/Work Shops among faculty members.
- 3) Co-ordination of all the functions of the college.
- 4) IQAC motivated the teachers to organise department wise guest lectures.
- 5) Motivated students to participate in seminars & conferences

- 6) Student feedback on teachers
- 7) Encouraging the students to participate in sports and cultural activities
- 8) Participation in extension activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Preparation of calendar of events	The calendar of events was prepared and executed successfully
Academics sustenance and enhancement	The feedback system was processed and it was shared with faculty with suggestions and recommendation
Quality development programmes	All departments of the college organised guest lecturers for the benefit of the students.
Environmental care	<ol style="list-style-type: none"> 1) Plantation of trees and distribution. 2) Bulbs and Tube lights in the college are gradually being replaced by CFL and LED. 3) Regular care taken by our faculty for drinking water and management of wastage of water and electricity. 4) The stickers were pasted on the electric boards carrying the message “switch off the button when electricity is not in use”.
Cultivate Research Culture among the students	Field visits and giving small projects to the students to develop research culture among them.
Monitoring of student progression	Following measures were undertaken a) Internal Tests b) Remedial classes c) Home Assignments d) Journals e) Guest lectures
NSS and YRC and Eco-Club Activities	a) Plantation of Trees b) Participated in Swacha Bharat Abhiyan c) Blood donation camp d) NSS camp in village
Sports activities	More than 120 students participated in university and national level tournaments

** Attach the Academic Calendar of the year as Annexure. I*

2.15 Whether the AQAR was placed in statutory body: Yes

Authority	Placed or Not
Management	Yes
Syndicate	Not applicable
Staff	Yes
Any other body	--

Provide the details of the action taken

The third AQAR was discussed in IQAC meeting with all the staff members and collected feedback and made changes in AQAR for quality indicators of the institutions.

The Management approved the plan of action and gave consent to implement them.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	02	--	--	--
UG	04	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	06	--	--	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
- Flexibility in selection of academic stream at the time of enrolment.
 - The fresher may opt for B.A. or B.Sc. or B.Com. or B.B.A Course.
 - Arts and Science students have flexibility in selection of subject combination.
- (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04 UG + 02 PG
Trimester	NIL
Annual	NIL

- 1.3 Feedback from stakeholders*
(*On all aspects*)

Stakeholders	Yes or No
Alumni	Yes
Parents	Yes
Employers	No
Students	Yes

Mode of feedback :

**Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The University revises the syllabus both in practical's and theory every three to four years as per the recommendation of BOS in various subjects. The same syllabus is followed by all the affiliated colleges.

- 1.5 Any new Department/Centre introduced during the year. If yes,
Give details.

- Computer science subject is introduced with combination of Physics and Mathematics for B.Sc students

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
63	63	--	--	--

2.2 No. of permanent faculty with Ph.D.: 04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

01	--	--
----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	01	26	-
Presented papers	01	19	-
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT as a teaching aid.
- Conducts study / Industrial Tour.
- Conducts PowerPoint presentations and Seminars by the students.
- Guest lectures by experts in respective fields.
- Use of language lab and digital lab for acquiring information
- Organizing seminars by the students on curriculum.

2.7 Total No. of actual teaching days during this academic year : 187

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and online Multiple Choice Questions)

- The college follows rules and regulations of affiliated university.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

- One teacher attended the curriculum development workshop.

2.10 Average percentage of attendance of students: 85%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	156	50.00	15.38	1.92	0	67.30
B.SC.	65	13.8	3.07	1.5	0	18.46
B.Com	154	38.96	9.74	0	0	48.70
B.B.A	13	15.38	0	0	0	15.38
M.Com	08	12.5	75.00	0	0	87.50
M.A (English)	08	0.00	75.00	12.5	0	87.50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC developed process to monitor Teaching Learning as follows :
 - 1) Preparation of Calendar of events by all the Departments.
 - 2) Preparation of subject wise Teaching Plan.
 - 3) Maintain academic diary by the all staff members
 - 4) Feedback system adopted.
 - 5) Encourage the faculty for subject wise group discussion.

- To evaluate the quality of Teaching Learning, the IQAC has developed following processes:
 - 1) IQAC is the guiding force in enhancing the quality education which plays vital role in academic career development of the students.
 - 2) Formation of the different committees for the smooth conduct of all the college activities during the year.
 - 3) Conducting regular meetings with faculties to review the progress/development of the activities.
 - 4) Maintaining individual academic diary by the faculty.
 - 5) Analysis of feedback about faculty members.
 - 6) Conducting internal tests, semester end examinations and overall result analysis.
 - 7) The principal review the analysis of the feedback and discuss with the concerned faculty in the meetings of college development committee.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	02
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	Nil	Nil	Nil
Technical Staff	01	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC of the college constantly strives to inculcate a culture of research among the staff and the students.

- 1) The research cell has been established in the college
- 2) The research cell takes initiative towards attending all type of seminars, workshops, conferences by the faculty and students.
- 3) The departments equipped with internet connectivity to facilitate research.
- 4) 20 Papers were presented in International / National /State level seminars / Workshops and Conferences with the motivation of IQAC.
- 5) Flexible Time Table and Financial assistance to attend the Seminar, Workshop, Conferences etc. at the regional or State level.
- 6) Eminent resource personas are invited to conduct workshop, Seminar, Guest Lecturers on the selected topics.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range	Average	h-index	Nos. in SCOPUS
--	--	--	--

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published

With ISBN No.	Chapters in Edited Books	Without ISBN No.
01	--	--

3.8 No. of University Departments receiving funds from

Agency	No. Of Departments
UGC-SAP	Nil
CAS	Nil
DST-FIST	Nil
DPE	Nil
DBT Scheme/funds	Nil

3.9 For colleges

Particulars	Yes or No
Autonomy	No
CPE	No
DBT Star Scheme	No
INSPIRE	No
CE	No
Any other (specify)	No

3.10 Revenue generated through consultancy:

00

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number	00	01	00	00	00
Sponsoring agencies	00	NAAC Bangaluru	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations:

International	National	Any other
Nil	Nil	Nil

3.14 No. of linkages created during this year:

3.15 Total budget for research for current year in lakhs:

Agency	Amount
From Funding agency	--
From Management of University/College	01.00
Total	01.00

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	01

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

No. Of Ph.D. Guides	Students registered under them
01	--

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

Fellowships	No. of Staff
JRF	Nil
SRF	Nil
Project Fellows	Nil
Any other	Nil

3.21 No. of students Participated in NSS events:

Events	No. Of Students
University level	Nil
State level	Nil
National level	Nil
International level	Nil

3.22 No. of students participated in NCC events:

Events	No. Of Students
University level	Nil
State level	Nil
National level	Nil
International level	Nil

3.23 No.of Awards won in NSS:

Events	No. Of Students
University level	Nil
State level	Nil
National level	Nil
International level	Nil

3.24 No.of Awards won in NCC:

Events	No. Of Students
University level	Nil
State level	Nil
National level	Nil
International level	Nil

3.25 No. of Extension activities organized

Agency	No. of Activities
University forum	Nil
College forum	Nil
NCC	Nil
NSS	05
YRC	04
Any other	Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Natural disaster relief fund is collected for Kodagu & Kerala district from the students
- Guest lecture is conducted on the occasion of world forest day.
- Celebrated national integration day by NSS and YRC.

- 5000 plants are distributed among our society students in collaboration with forest department.
- H.I.V and AIDS awareness programmes by YRC and NSS.
- “Janjagruti Jatha” on hygiene and health awareness by YRC
- Swachha Bharat Abhiyan by the college.
- International Yoga day celebration.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8 acres	--	Management	8 acres
Class rooms	16	--	Management	16
Laboratories	06	--	Management	06
Seminar Halls	01	--	Management	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	465223	--	--	--
Others : NSS, YRC /SWO cabins	03	--	Management	03
Water Cooler	--	01	Students donation	01

4.2 Computerization of administration and library

- The college premises equipped with ICT facilities and Internet connectivity via LAN connections.
- Biometric is used for mustering.
- Departments and office equipped computers with internet connection, printers and scanners

- 64 CCTV surveillance in campus
- The administrative office uses software for Managing Admission process, Accounts.
- Our office is automated and connected to internet through online admission, IA Marks, university exams are carried out smoothly
- The college library is automated with software for smooth conduct of all library activities.
- Student Database and barcode system adopted.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7703	9,20,793	136	15,950	7339	9,36,743
Reference Books	3172	13,40,833	08	2510	3180	13,45,077
e-Books	--	--	--	--	--	--
Journals	16	21750	--	--	16	21,750
e-Journals	--	--	--	--	--	--
Periodicals	16	6,646	--	--	16	6,646
Digital Database	--	--	--	--	--	--
CD & Video	50	--	--	--	50	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others Xerox
Existing	70	01	All labs	01	--	03	09	01
Added	--	--	--	--	--	--	--	--
Total	70	01	All labs	01	--	03	09	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- The entire college premises is connected with LAN and Internet (NME plan)
- The students can access Internet in Digital Library and Computer Lab
- Faculty members have access to Internet through the systems available in staff room and Departmental cabins.
- The college website ensures that the stake holders are well informed with up-to-date information
- Computer Training for the staff is conducted by the Department of Computers

4.6 Amount spent on maintenance in lakhs:

ICT	Campus Infrastructure and facilities	Equipments	Others	Total
59472.00	326588.00	521823.00	--	907883.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Conducting orientation program on student support services through academic admission committee.
- IQAC and prospectus committee publishes prospectus every year which disseminates all the student support services.
- SWO serves to the student for their facilities.
- Creating awareness regarding Civil services and other examinations, English grammar and social responsibility.
- Awareness regarding sports, internet services, Health and Counselling Services, Scholarships etc. Through prospectus, departmental notices and morning assembly talks.

5.2 Efforts made by the institution for tracking the progression

- “Pratibha puraskar” for achievers in academics, cultural, and sports.

- Individual and group achievements are displayed on the flex, notice board and photo gallery in prospects.
- Displaying of medals, action photos and certificates of merit of participants
- Felicitation to outstanding students by the college and society.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1384	41	--	--

(b) No. of students outside the state

21

(c) No. of international students

Nil

Men		Women	
No	%	No	%
690	48.42	735	51.57

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
262	130	11	1029	04	1436	225	150	14	1036	-	1425

Demand ratio 1:1 Dropout % : 6%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching for English Grammar.
- Coaching for Computer Training.
- Language Laboratory utilisation for better spoken English.

- Two seminars on I.A.S/K.A.S coaching for final year students.
- 1 -IBPS workshop for all final year students.

No. of students beneficiaries

480

5.5 No. of students qualified in these examinations

Net	Set/Slet	Gate	Cat	Ias/Ips etc	State PSC	UPSC	Others
--	--	--	--	--	--	--	--

5.6 Details of student counselling and career guidance

- The college has active career guidance and placement cell.
- The placement officer takes up the tasks of counselling, training, guiding and placement services under the IQAC initiatives.

No. of students benefitted:

225

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	85

5.8 Details of gender sensitization programmes

- A guest lecture organised by the College Mahila Ookoota. for all girls on the topic “women empowerment and self employment ” focussing on skill India campaign
- International Women’s Day celebrated on March 8th 2018.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University Level	National Level	International Level
120	16	--
No of Students Participated in Cultural Events		
--	--	--

5.9.2 No. of medals /awards won by students in Sports, Games and other events

SPORTS		
State/University Level	National Level	International Level
08	01	--
CULTURAL		
--	--	--

5.10 Scholarships and Financial Support

Particulars	Number of students	Amount
Financial support from institution	141	648641.00
Financial support from government	908	1634458.00
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

FAIRS		
State/University Level	National Level	International Level
--	--	--
EXHIBITION		
--	--	--

5.12 No. of social initiatives undertaken by the students:

03

5.13 Major grievances of students (if any) redressed:

No

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

To make this institution a seat of learning and an educational centre bringing about students capable of being global citizens and able to manage global society.

MISSION:

The Mission statements are as follows:

- 1) To realise one's "self" is the prime motto of our education
- 2) To impart value added education
- 3) To create social consciousness
- 4) To equip women with necessary qualities; to play an equal role in decision making in matters of importance to herself, family and society
- 5) To inculcate the values enshrined in the constitution of India
- 6) To strengthen national identity and preserving cultural heritage
- 7) To build a new India free from caste, creed, poverty and diffidence

6.2 Does the Institution have a management Information System?

- Yes, the institution has MIS system and it is being used for student admission process internal examination systems and generates reports which are required by the departments and faculties.
- Maintaining accounts with Tally Software.
- The Biometric System is used for recording the attendance of staff.
- E-Lib library software is utilising and bar-coding system is adopted and also generating reports for concern to the library.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The college will follow the curriculum designed by the University.
- Staff members participate in workshops on revision/framing of syllabi.

6.3.2 Teaching and Learning

- Management officials select the faculty after testing the quality parameters.
- The teaching and non-teaching staff get computer training regularly conducted by the department of computers.
- Faculty enrichment programmes like spoken English, presentation skills, computer awareness programme are regularly organised by the internal resource persons of different departments.
- Extensive use of ICT in for class room teaching.
- Encouraging students for seminars and power point presentations.
- Feedback system is adopted and necessary measures are taken to enhance the teaching skills of the faculty.
- Well stacked library.
- Utilising LCD projectors in teaching and learning process.
- Digital library.
- Language lab.
- Organizing seminars, guest lectures, group discussion, study tour, quiz, debate, tutorials and student enrichment activities.

6.3.3 Examination and Evaluation

- Follow the guidelines given by the University for Internal Test and external examinations.
- The principal and Heads of the Department / IQAC monitor the performance of the students based on the analysis of the teacher after every internal test and external examinations.
- The performance of the students is analysed in IQAC and Board of Management Meetings
- Special classes were conducted for slow learners.

6.3.4 Research and Development

- Administrative support for teachers for undertaking research work
- Sensitising and motivating the teachers to undertake research works
- Providing research facilities like free internet and research journals
- Students and faculty members are sponsored for presenting papers and attending the seminars/conference/workshops.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library resources are augmented every year with a latest additions and titles by the library committee based on the interaction with the students and faculty members.
- Book exhibition is held annually in the library for one day for the students to create awareness among the latest arrivals.
- All library books are bar coded.
- Digital library facilitates information super highway for students and faculty.
- Library is well equipped with computers, scanner, copier, networking and internet facility.

6.3.6 Human Resource Management

- Human Resource Management is properly channelized in college.
- The principal and HOD's are properly distributed workload in the departments.
- The faculty members are encouraged to do research activities individually and in the departments.
- The principal forms the different committees for every academic year for maximum utilisation of resources in a better way
- Fair treatment and congenial work environment.
- Management facilitate to the staff in order to ensure the quality.

6.3.7 Faculty and Staff recruitment

- Qualified teachers are appointed by the management as per requirement.
- Recruitment of support staff is made by management as and when required

6.3.8 Industry Interaction / Collaboration

- Department of chemistry, zoology and botany in touch with industries in an around the Athani and organizes industrial tour.

6.3.9 Admission of Students

- Admission is provided after counselling through admission committee of the college.
- Admission is taken as per rules of affiliated University and Government of Karnataka.

6.4 Welfare schemes for

Teaching	P.F. facility, duty leaves for attending seminars, Ph.D. work, free internet access, increment in the salary
Non teaching	P.F. facility, free internet access, increment in the salary
Students	Scholarship, poor students Aid Fund, cafeteria, safe drinking water, issue of bus pass for students at college premises, free internet access

6.5 Total corpus fund generated

Self Funding

6.6 Whether annual financial audit has been done

Yes

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC/University	No	---
Administrative	No	---	Yes	Auditor

6.8 Does the University/ Autonomous College Declare results within 30 days?

For UG Programmes

Yes

For PG Programmes

Yes

- 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?
- Hall ticket will be generated through Oasis software of the university.
 - Examinations are conducted as per university time table.
 - Provision for revaluation.
 - University provides photo copies of answer booklets.
 - Central valuation system.
 - And result will be declared on the concerned website of the university.
- 6.10 What efforts are made by the University to promote autonomy in the affiliated/ constituent colleges?
- Not Applicable.
- 6.11 Activities and support from the Alumni Association
- Annual meeting of alumni association organized.
 - Our alumni members regularly support all the activities and developments of the college.
- 6.12 Activities and support from the Parent – Teacher Association
- The counselling and guidance by the teacher.
 - Providing information about progress of the student.
 - PTA meetings are arranged twice in a year.
- 6.13 Development programmes for support staff
- The computer training is provided to teaching and non-teaching staff.
 - Encouragement to pursue higher education.
 - Uniforms are provided once in a two year
- 6.14 Initiatives taken by the institution to make the campus eco-friendly
- Green audit of the campus has been done.
 - Every Sunday the NSS volunteers of the college under take campus clean and beautiful programme.
 - Rain water harvesting
 - Use of plastic is partially banned in the campus.
 - Save electricity and save water campaign under taken.

- Use of CFL and LED bulbs in the college premises.
- No vehicle day is being observed to save energy.
- Re use of one side used papers.
- Maintaining small Botanical garden.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Sl. No.	Innovations	Impact
1	Green Audit	<ul style="list-style-type: none"> • Creating Eco friendly awareness among the students and distributed 10300 plants around the city. • Prohibiting entry of bikes in the college premises. • Use of plastic partially banned in the campus
2	Department of kannada	Organised workshop for students on “importance of kannada language in communication”
3		
4	Computer Awareness	Teaching and Non-teaching staff utilising computers for their work.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year (2017-18)

Plan of Action	Action Taken Reports
Preparation of calendar of events	The calendar of events was prepared and executed successfully
Academics sustenance and enhancement	The feedback system was processed and it was shared with faculty with suggestions and recommendation
Quality development programmes	All the departments of the college organised guest lecturers for the benefit of the students.

Environmental care	<p>5) Bulbs and Tube lights in the college are gradually being replaced by CFL and LED.</p> <p>6) Regular care taken by our faculty for drinking water and management of wastage of water and electricity.</p> <p>7) The stickers were pasted on the electric boards carrying the message “switch off the button when electricity is not in use”.</p>
Cultivate Research Culture among the students	Field visits and giving small projects to the students to develop research culture among them.
Monitoring of student progression	<p>Following measures were undertaken</p> <p>a) Remedial classes</p> <p>b) Home Assignments</p> <p>c) Journals</p> <p>d) Guest lecture</p> <p>e) Internal tests</p>
NSS and YRC and Eco-Club Activities	<p>a)Plantation,awareness and distribution of Trees</p> <p>b)Participated in Swacha Bharat Abhiyan</p> <p>c)Blood donation camp</p>
Sports activities	More than 120 students participated in university and national level tournaments

7.3 Give two Best Practices of the institution

(please see the format in the NAAC Self-study Manuals)

- Details in Annexure - III

7.4 Contribution to environmental awareness / protection

- Sensitising of the students about energy conservation.
- 10300 Plants are distributed by our student to people of Athani for plantation .
- Use of paper plates and paper cups in the college.
- Rain water harvesting programme implemented.
- Formed “Tulsi Vana” at our campus.
- Conducted PPT presentation competition for students on eve of Ozone day
- Conducting waste management awareness programme for students
- Garden upgrading.

7.5 Whether environmental audit was conducted? : Yes

7.6 Any other relevant information the institution wishes to add.
(for example SWOT Analysis)

Annexure - IV

8. Plans of institution for next year

- To organize state level and national level seminars for students and teachers.
- To improve use of ICT in teaching.
- To organize training programmes for staff and students.
- To establish collaboration with industries.
- To Install solar energy plant at campus
- To Create awareness of skill India and make in India to the students.
- To strengthen the involvement in Swachha Bharat Abhiyan.

Name: Prof. G.M. Kulkarni.

Name : Prof. R.M Devaraddi

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Annexure-I

J.E.S. SHRI K.A.LOKAPUR ARTS,SCIENCE AND COMMERCE COLLEGE, ATHANI-591304 COLLEGE CALENDAR OF EVENTS 2017-18 (ODD SEMESTERS)

SL. NO.	EVENTS PARTICULARS	DATE
1	COLLEGE REOPENING for the academic year 2017-18	12.06.2017
2	Commencement of Classes for 1, 3,5 semesters	19.06.2017
3	Kutub-A-Ramzan	26.06.2017
4	Inaugural of sports & cultural activities 2017-18	02.08.2017
5	Sports Competition	10,11,12/08/2017
6	Independence Day	15.08.2017
7	First Internal test (20 Marks)	16,17,18,19/08/2017
8	Varasiddi Vinayak Vrata (Ganesh Chaturthi)	25.08.2017
9	Sports Day	29.08.2017
10	Bakrid Day	02.09.2017
11	Teachers Day	05.09.2017
12	Cultural Competition	07,08,09, /09/2017
13	National Level Seminar	12.09.2017
14	Hindi Day	14.09.2017
15	English study circle Inaugural function.	15.09.2017
16	Mahalaya Amavashye	19.09.2017
17	Kannada dept.Inaugural function.	21.09.2017
18	Dandiya competition	22.09.2017
19	N.S.S. Day	24.09.2017
20	Second Internal test (40 Marks)	25,26,27,28, /09/2017
21	Mahanavami Ayudha Pooje	29.09.2017
22	Vijaydashami	30.09.2017

23	Last Day of Moharam	01.10.2017
24	Gandhi Jayanti	02.10.2017
25	Valmikhi Jayanti	05.10.2017
26	Narakachaturdashi	18.10.2017
27	Deepavali Amavasye	19.10.2017
28	Balipadya	20.10.2017
29	Last working day for semester 1,3,5	21.10.2017

COLLEGE CALENDAR OF EVENTS 2017-18 (Even Sem)

SL.NO.	EVENTS PARTICULARS	DATE
1	Beginning Of 2,4,6 Sem For The Academic Year 2017-18	18/12/2017
2	VISAKA Awareness to all College Students (NSS)	30/12/2017
3	National Youth Day (Cultural and NSS)	12/01/2018
4	Makar Sankraman	15/01/2018
5	NAAC Sponsored Natonal Level Two Days Seminar	19.20-01-2018
6	N.S.S Camp	21.27-01-2018
7	Republic Day	26/01/2018
8	Sports Competitions (Cricket & Other Events)	7.8. 9-02-2018
9	Mahila Okkoota Competitions (Girls)	7.8. 9-02-2018
10	Maha Shivaratri	13/02/2018
11	First Internal Test	21.22.23. 24-02-2018
12	Blood Donation Camp (YRC Or NSS)	26/02/2018
13	Science Day (YRC and Eco Club)	28/02/2018
14	College Tour	2.3.4-03-2018
15	Women's Day	08/03/2018
16	Cultural Events (After 12 Noon)	15.16.17-03-2018
17	VISAKA Awareness to all College Students (NSS) (II Round)	20/03/2018
18	World Forest Day And Guest Lecture (YRC and Eco Club)	21/03/2018
19	Eng,Kan & Hindi Dept.Competitions (After 12 Noon)	23.24-03-2018

20	National Level Seminar (Chemistry and IQAC)	28/03/2018
21	Mahaveer Jayanti	29/03/2018
22	Good Friday	30/03/2018
23	Special Lecture to be Conducted on Competitive Exam (Career Guidance Cell and NSS)	02/04/2018
24	Second Internal Test	3 to 6-04-2018
25	World Health Day (YRC and Eco Club)	07/04/2018
26	Dr. B.R. Ambedkar Jayanti	14/04/2018
27	Prize Distribution Day	16/04/2018
28	Annual Day and Send-off Function	17/04/2018
29	Shri Basava Jayanti	18/04/2018
30	Last Working Day for The Sem 2,4,6	19/04/2018

Youth Red Cross Calendar of Events for 2017-18

Sl. No.	Month	Activities
1	August 1 st Week August 15 th	World Population Day Independence Day
2	September 17 th	Swachha Bharat Abhiyan on the occasion of Narendr Modi Birthday
3	October 2 nd	Gandhi Jayanti
4	January 1 st Week January 2 nd Week 26 th January	Blood Donation Camp National Youth Day Republic Day
5	March 2 nd Week 21 st March	Guest Lecture World Forest Day
6	April 7 th April 3 rd Week	World Health Day Valedictory for YRC Volunteers

Annexure-II

Feedback Analysis

Student feedback was taken for all subject combinations.

The feedback format as follows:

Very Good = 4, Good = 3, Satisfactory = 2, Unsatisfactory = 1 Total =4.
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On the bases 10 parameters given in the feedback form rating will be awarded by the students and it is analysed by the concerned committee.

After analysis some steps were taken to improve the effectiveness of the faculty.

Annexure-III

The Best practices of the Institution

1.

- **Title of the practice**

Library utilization orientation programme for beginners. .

- **Goal**

The aim of the practice is many beginner students does not have knowledge of utilising the library resources like text books, reference books, special books, periodicals, magazines and daily news papers, etc. having a goal in a mind to give them detailed information regarding library utilisation for their knowledge enrichment and proper usage of library And it help the poor and needy students,

Number of Students Participated in the Programme
350

2.

- **Title of the practice**

Paper waste management

- **Goal**

We initialise the paper waste management (**Save and Care of Environment**) Programme for students and staff. This practice makes our students and teachers well versed with utilisation of paper. Our students are cautious about wastage of paper and also we collected unutilised papers from tests booklets and assignment booklets from the waste and it is utilised for college office and distributed among the poor students in the form notebooks for their use.

Annexure-IV

SWOC Analysis

Strengths:

- Good Admission Ratio
- Dedicated Faculty
- Supporting Management
- Good Sports Facilities
- Good Passing percentage

Weakness:

- Lack of placement avenues in large number
- Lack of PG Courses in Arts and Science Faculty

Opportunities:

- To introduce innovative and job oriented courses
- To increase job opportunities in private sector
- To strengthen the community development programmes
- To introduce skill based courses to enhance employability

Challenges:

- To facilitate for good communication (English) skills for rural students.
- To make paper less institution
- To establish collaboration with reputed institutions for higher learning
- To move towards the concept of skill and make in India
- To empower women's self employments.